

Minutes of Pilot Commission
Port Freeport
April 14, 2022

A Special Meeting of the Pilot Commission of Port Freeport was held April 14, 2022, beginning at 12:09 PM at the Port Freeport Administration Building, 1100 Cherry Street, Freeport, Texas.

This meeting agenda with the agenda packet is posted online at www.portfreeport.com

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the Pilot Commission, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

Public comment will be available at the beginning of the meeting during the agenda item devoted to public comment. Public comment may be communicated in person or by videoconference, but in either event public comment will be limited to 5 minutes per participant and must be communicated verbally. Following public comment, the public will not be permitted to communicate with the Pilot Commission.

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Commissioners present in person:

Mr. John Hoss, Chairman
Mr. Rudy Santos, Vice Chairman
Mr. Dan Croft, Secretary
Mr. Rob Giesecke, Asst. Secretary
Mr. Ravi Singhanian, Commissioner
Mr. Shane Pirtle, Commissioner

Staff Members present:

Mr. Peter Nemeth, Interim Legal Counsel
Ms. Phyllis Saathoff, Executive Director/CEO
Mr. Rob Lowe, Director of Administration/CFO
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Brandon Robertson, Network Systems Manager
Ms. Missy Bevers, Executive Assistant
Ms. Mary Campus, Controller

Also, present:

Ms. Colleen Kallestad, Freeport LNG
Capt. Matthew Krohn, Brazos Pilots Association
Capt. Sean Kelly, Brazos Pilots Association
Capt. Noah Niday, Brazos Pilots Association
Brazos Pilots Association

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:

2. Roll Call.

3. Public Comment.

There were no comments from the public.

4. Approval of minutes from the Special Meeting held March 10, 2022.

A motion was made by Commissioner Croft to approve the minutes as presented. The motion was seconded by Commissioner Giesecke with all Commissioners present voting in favor of the motion.

5. Receive report from the Brazos Pilots Association regarding Communication/Dispatch.

Captain Krohn gave a presentation regarding the communication/dispatch that detailed the history, revenue, expenses and balance for fiscal year March 2021 – February 2022 noting the large expense was due to the purchase of network VHF radios. He also shared a list of all registered users for the system and noted that Brandon Heasley from Vopak is the new Chairperson for the Channel User Advisory Group. Additionally, the group will meet quarterly and report to the Pilot Commission semi-annually.

6. Receive update and recommendation from the Channel User Advisory Group regarding the per vessel movement line-item surcharge for Communication/Dispatch service.

Ms. Colleen Kallestad gave an update for the Channel User Advisory Group stating the group met March 24 to discuss the charges for communication/dispatch service and all users agreed that the current fees in place will stay the same for the next year. All users and customers are happy with the dispatch system and feel the fees are minimal. Ms. Kallestad also reported the group discussed more tug support for the vessel traffic, NOAA Ports System which is on track for August 31 and noted that Capt. Krohn is working with his group on the Coast Pilot updates. The next Advisory Group meeting will be held in June.

7. Discussion regarding the Brazos Pilot Association' request for applications for Deputy Branch Pilot.

Captain Krohn stated that due to increased traffic in the Port and future traffic to come, the Pilots recently requested applications the Port has on file for the position of Deputy Branch Pilot. He noted the decision is not final, but the Pilots want to take a look at what candidates are available at this time.

8. Adjourn.

With no further business before the Commission, the meeting adjourned at 12:33 PM.