

AGENDA

**Port Freeport
Pilot Commission
Special Meeting
Thursday, September 22, 2022, 1:00 pm - 1:45 pm
In Person & Videoconference - Administration Building - 1100 Cherry Street - Freeport**

This meeting agenda with the agenda packet is posted online at www.portfreeport.com

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the Pilot Commission, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

The videoconference is available online as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/81396114648?pwd=a2JMSIBDTHlyUnFwUFk4UzhkSzdzJT09>

Meeting ID: 813 9611 4648

Passcode: 490993

Dial by your location

1 346 248 7799 US (Houston)

Meeting ID: 813 9611 4648

Find your local number: <https://us02web.zoom.us/j/kBEKLfU7o>

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Roll Call.
3. Public Comment. (Public comment on any matter not on this Agenda will be limited to 5 minutes per participant and can be completed in person or by videoconference)
4. Public Testimony. (Public testimony on any item on this Agenda will be limited to 3 minutes per agenda item to be addressed per participant and can be completed in person or by videoconference. The participant shall identify in advance the specific agenda item or items to be addressed.
5. Approval of minutes from the Special Meeting held April 14, 2022.
6. Approval of the reappointment of Captain Matthew Krohn as Branch Pilot for the Ports of Brazoria County.
7. Receive update from the Channel User Advisory Group.
8. Receive update regarding the Lone Star Harbor Safety Subcommittee.
9. Receive update from the Brazos Pilots Association.
10. Adjourn.

The Pilot Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Pilot Commission may go into a closed session as permitted by law regarding any item on the agenda.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



Phyllis Saathoff, Executive Director/CEO

PORT FREEPORT

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.

Minutes of Pilot Commission
Port Freeport
April 14, 2022

A Special Meeting of the Pilot Commission of Port Freeport was held April 14, 2022, beginning at 12:09 PM at the Port Freeport Administration Building, 1100 Cherry Street, Freeport, Texas.

This meeting agenda with the agenda packet is posted online at www.portfreeport.com

The meeting will be conducted pursuant to Section 551.127 of the Texas Government Code titled "Videoconference Call." A quorum of the Pilot Commission, including the presiding officer, will be present at the Commissioner Meeting Room located at 1100 Cherry Street, Freeport, Texas. The public will be permitted to attend the meeting in person or by videoconference.

Public comment will be available at the beginning of the meeting during the agenda item devoted to public comment. Public comment may be communicated in person or by videoconference, but in either event public comment will be limited to 5 minutes per participant and must be communicated verbally. Following public comment, the public will not be permitted to communicate with the Pilot Commission.

Join Zoom Meeting

<https://us02web.zoom.us/j/86282749338?pwd=V0o1ZkZoa1lSVXVOb3RydVQwM3c5UT09>

Meeting ID: 862 8274 9338

Passcode: 662320

Dial by your location

1 346 248 7799 US (Houston)

Meeting ID: 862 8274 9338

Find your local number: <https://us02web.zoom.us/u/kcjWysOxSj>

Commissioners present in person:

Mr. John Hoss, Chairman
Mr. Rudy Santos, Vice Chairman
Mr. Dan Croft, Secretary
Mr. Rob Giesecke, Asst. Secretary
Mr. Ravi Singhanian, Commissioner
Mr. Shane Pirtle, Commissioner

Staff Members present:

Mr. Peter Nemeth, Interim Legal Counsel
Ms. Phyllis Saathoff, Executive Director/CEO
Mr. Rob Lowe, Director of Administration/CFO
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Brandon Robertson, Network Systems Manager
Ms. Missy Bevers, Executive Assistant
Ms. Mary Campus, Controller

Also, present:

Ms. Colleen Kallestad, Freeport LNG
Capt. Matthew Krohn, Brazos Pilots Association
Capt. Sean Kelly, Brazos Pilots Association
Capt. Noah Niday, Brazos Pilots Association
Brazos Pilots Association

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:

2. Roll Call.

3. Public Comment.

There were no comments from the public.

4. Approval of minutes from the Special Meeting held March 10, 2022.

A motion was made by Commissioner Croft to approve the minutes as presented. The motion was seconded by Commissioner Giesecke with all Commissioners present voting in favor of the motion.

5. Receive report from the Brazos Pilots Association regarding Communication/Dispatch.

Captain Krohn gave a presentation regarding the communication/dispatch that detailed the history, revenue, expenses and balance for fiscal year March 2021 – February 2022 noting the large expense was due to the purchase of network VHF radios. He also shared a list of all registered users for the system and noted that Brandon Heasley from Vopak is the new Chairperson for the Channel User Advisory Group. Additionally, the group will meet quarterly and report to the Pilot Commission semi-annually.

6. Receive update and recommendation from the Channel User Advisory Group regarding the per vessel movement line-item surcharge for Communication/Dispatch service.

Ms. Colleen Kallestad gave an update for the Channel User Advisory Group stating the group met March 24 to discuss the charges for communication/dispatch service and all users agreed that the current fees in place will stay the same for the next year. All users and customers are happy with the dispatch system and feel the fees are minimal. Ms. Kallestad also reported the group discussed more tug support for the vessel traffic, NOAA Ports System which is on track for August 31 and noted that Capt. Krohn is working with his group on the Coast Pilot updates. The next Advisory Group meeting will be held in June.

7. Discussion regarding the Brazos Pilot Association' request for applications for Deputy Branch Pilot.

Captain Krohn stated that due to increased traffic in the Port and future traffic to come, the Pilots recently requested applications the Port has on file for the position of Deputy Branch Pilot. He noted the decision is not final, but the Pilots want to take a look at what candidates are available at this time.

8. Adjourn.

With no further business before the Commission, the meeting adjourned at 12:33 PM.

John Hoss, Chairman

Rudy Santos, Vice Chairman

Dan Croft, Secretary/Treasurer

Ravi Singhania, Commissioner

Shane Pirtle, Commissioner

Rob Giesecke, Commissioner